



## COMMUNITY HEALTH OUTREACH PROJECT 2026 INDIVIDUAL APPLICATION FORM FOR FUNDING ASSISTANCE

### BEFORE YOU COMPLETE THIS APPLICATION FORM, PLEASE NOTE THE FOLLOWING:

- 1) You are strongly encouraged to read the "2026 Guidelines for Funding Assistance" as it provides detailed information on the requirements of the Community Health Outreach Project (CHOP).
- 2) During 2026, only one application per household may be submitted, which is subject to a maximum funding allowance of \$1,000. The application should only contain one (1) item or service. You cannot request multiple items on the application form.
- 3) You must provide the following documentation to accompany this application form:
  - ✓ A recommendation letter from the Recipient's physician indicating why the item or service requested in the application is critically or medically necessary.
  - ✓ Since payment will be made directly to the vendor, you must provide documentation validating your request. Examples include, but are not limited to:
    - An invoice from a physician office/clinic that requires payment for services rendered.
    - A complete description, including manufacturer, model number, and cost of the item/equipment to be purchased, along with where the item/equipment will be purchased (i.e., a printout from Amazon). CP State will order and pay for the item/equipment from the supplier and have it shipped directly to the Recipient's residence.

**Applications that are incomplete will not be accepted. You must complete all questions on this application form and submit it along with the appropriate supporting documentation.**

### GENERAL INFORMATION ABOUT RECIPIENT

*CP State shall not disclose or otherwise make available any personally-identifiable information or protected health information (PHI) in connection with this Application.*

Recipient's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ NYS County of Residence: \_\_\_\_\_

Address: \_\_\_\_\_ Apt # \_\_\_\_\_

City: \_\_\_\_\_, NY Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Gender:  Male  Female

Ethnicity:  White/Caucasian  Native Hawaiian/Pacific Islander  
 Black/African American  American Indian/Alaska Native  
 Asian  Two or More Races/Mixed  
 Hispanic/Latino  Prefer Not to Answer

Recipient has one or more of the following diagnoses: *(check all that apply)*

Autism Spectrum Disorder  Epilepsy/Seizure Disorders  Cerebral Palsy  
 Fragile X Syndrome  Global Developmental Delay  Down Syndrome  
 Intellectual Disability  Sensory Processing Disorder  ADHD

Other(s): \_\_\_\_\_

### INSURANCE INFORMATION

Recipient is covered by the following insurance: *(check all that apply)*

Medicaid  Medicare  Private Insurance  No Insurance

If the Recipient has Medicaid, Medicare, or Private Insurance, you must indicate WHY funding was denied or unavailable from the insurance program for the requested item or service:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CAREGIVER INFORMATION

Caregiver's Name: \_\_\_\_\_

Caregiver's relationship to the Recipient is: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### If Recipient is receiving care management services, please provide:

Care Manager's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## TOTAL HOUSEHOLD INFORMATION

How many adults (18+) live in the home? \_\_\_\_\_ How many children (under 18) live in the home? \_\_\_\_\_

Please check the box that represents the Total Household Income, including work salary, SSI, SSD, child support, and all other income sources for all individuals living in the household. Household Income is defined as the combined gross income of all members of a household who are 15 years or older. Individuals do not have to be related in any way to be considered members of the same household. THIS IS NOT THE INCOME OF JUST THE RECIPIENT. You must include all individuals living in the same household.

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> \$0 - \$31,300      | <input type="checkbox"/> \$64,301 - \$75,300  | <input type="checkbox"/> \$108,301 - \$119,300 |
| <input type="checkbox"/> \$31,301 - \$42,300 | <input type="checkbox"/> \$75,301 - \$86,300  | <input type="checkbox"/> \$119,301 - \$130,300 |
| <input type="checkbox"/> \$42,301 - \$53,300 | <input type="checkbox"/> \$86,301 - \$97,300  | <input type="checkbox"/> \$130,301 - \$141,300 |
| <input type="checkbox"/> \$53,301 - \$64,300 | <input type="checkbox"/> \$97,301 - \$108,300 | <input type="checkbox"/> \$141,301 or more     |

Initial here to confirm that the amount indicated above is the total income combined for all individuals living in the same household with the Recipient.

## FUNDING REQUEST

This request is for the following *(be specific)*:

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Initial here to confirm that the item indicated above is exactly what is needed for the Recipient. Once an item is ordered from a vendor, NO RETURNS or SUBSTITUTIONS will be allowed.

Please indicate the cost for the requested item/service that you would need funded by the Community Health Outreach Project. If the amount of the item/service exceeds \$1,000, the Recipient/Family will be responsible for paying the amount above and beyond the CHOP funding grant.

\$ \_\_\_\_\_

Initial here to confirm your understanding that the recipient/family will be responsible for paying the balance owed to the vendor for any amount over \$1,000, if the application is approved by our Awards Committee.



## **SIGNATURE REQUIRED – CONSENT TO RELEASE INFORMATION AND AFFIRMATION**

I do hereby authorize all agencies, government programs, and insurance groups to release to the CP State, or its duly authorized representatives, any information deemed necessary to complete its investigation of my application for financial assistance. I further authorize CP State, or its duly authorized representatives, to provide such information to those institutions as may be reasonably required to assist the Recipient noted in this application.

I have read the “2026 Guidelines for Funding Assistance” and I affirm that the information furnished in this application form, including all supporting documentation, is true and accurate to the best of my knowledge. I further acknowledge that CP State may pursue restitution for funding if it is determined that the information submitted in this application is false. I agree to be bound by the decision of CP State and indemnify and hold them harmless from any and all claims, actions, and/or causes of action arising directly or indirectly as a result of such decision.

Recipient’s or Caregiver’s Signature: \_\_\_\_\_

Date of Application Submission: \_\_\_\_\_

## **APPLICATION SUBMISSION**

A schedule of monthly application submission dates and Awards Committee meetings are listed “2026 Guidelines for Funding Assistance”. Please note that grant funds may be depleted before the end of 2026, so applications will be handled on a first-come, first-serve basis.

### If application is being sent via mail:

Cerebral Palsy Associations of NYS, Inc.  
3 Cedar Street Extension, Suite 2  
Cohoes, NY 12047  
Attn: Cindy J. Morris, Project Director

### If a scanned application form is sent electronically:

Send email with attachments to [cmorris@cpstate.org](mailto:cmorris@cpstate.org).

### If application is sent via fax:

Fax to (518) 436-8619, Attn: Cindy Morris

**QUESTIONS? Email [cmorris@cpstate.org](mailto:cmorris@cpstate.org) or call Cindy Morris at 518-612-4510.**

This application form can only be used for the period of 1/1/2026 through 12/31/2026.